



# Henry Chadwick Community Primary School

School Lane, Hill Ridware, Rugeley WS15 3QN  
Tel: 01543 490354

Headteacher  
Mrs V Barnes

Website: [www.henrychadwick.staffs.sch.uk](http://www.henrychadwick.staffs.sch.uk)  
E-mail: [office@henrychadwick.staffs.sch.uk](mailto:office@henrychadwick.staffs.sch.uk)



## CATERING SUPERVISOR

**Salary:** Grade 4, £23,500 to £23,893 per annum, dependent on years' service

**Pro Rota salary: £13,718 to £13,947 per annum dependent on skills and experience**

**Hours of work:** 25 hours per week – Monday to Friday 8.30am to 1.30pm

**Contract:** Permanent, Term time

39 working weeks, which includes five INSET days (some of these may be flexi)

**Responsible to:** Headteacher

**Start Date:** 15<sup>th</sup> July 2024, if possible, for handover with current post holder

- Henry Chadwick Primary School is part of the Primitas Learning Partnership
- The core values of the Trust run throughout our small, caring and supportive community school in the heart of Staffordshire.
- The school can be found in the centre of the small village of Hill Ridware, near Rugeley and Lichfield.
- We pride ourselves on our inclusive nature and offer a curriculum that is tailored to the needs of individuals.
- Our school motto is "Learn to Live" and in addition to teaching academic skills we teach, nurture and encourage life skills – resilience, teamwork, empathy, communication and determination,
- There are 117 pupils on roll at the school.
- The school has mixed age classes (Nursery/Reception, Year 1/2, Year 3/4 and Year 5/6)

The school seeks to appoint a Catering Supervisor to lead our catering team. The successful candidate will be employed to work in our small kitchen, alongside two other staff. On average the kitchen provides up to 90 meals a day. It is essential, therefore, that the successful candidate has an innovative, methodical, hygienic and calm approach to their work to ensure that the kitchen continues to provide an excellent service to the school community.

**CLOSING DATE:** Noon on Monday, 8<sup>th</sup> April 2024 – shortlisted candidates will be contacted by the 10<sup>th</sup> April 2024

**INTERVIEWS** will be held on Tuesday, 16<sup>th</sup> April 2024

To apply for the post, please complete the application form, equality and monitoring form and return to Carole Jones, School Secretary, either by post or email [c.jones@henrychadwick.staffs.sch.uk](mailto:c.jones@henrychadwick.staffs.sch.uk)

CVs will not be accepted. For further information regarding our school and Primitas Learning Partnership, please visit our website at: [www.henrychadwick.staffs.sch.uk](http://www.henrychadwick.staffs.sch.uk) and [www.primitas.co.uk](http://www.primitas.co.uk)

*Primitas Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a 'disclosure' check under the Rehabilitation of Offenders Act 1974.*

*You will also be required to provide proof of eligibility to work in the UK, evidence of your qualifications and suitable references. An online check will also be carried out on shortlisted candidates.*

Every day counts..... Every minute matters.....